No. M-13/2/2025-eHRMSv2.0
Government of India
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training
*****

Room No. 31061, First Floor
Kartavya Bhawan-03, New Delhi
Dated: 29th December, 2025

OFFICE MEMORANDUM

Subject: Mandatory use of e-HRMS 2.0 for submission and processing of bills and reimbursement claims-reg.

With reference to the subject cited above, it is stated that multiple functional modules relating to reimbursements—such as Newspaper and Telephone Reimbursement, Children Education Allowance (CEA), and other related claims—are available and fully operational in e-HRMS 2.0.

2. All concerned employees are requested to submit their claims through eHRMS 2.0 and concerned Divisions are requested to accept, process, and settle all such reimbursement claims exclusively through e-HRMS 2.0. Manual submission of bills/claims shall not be accepted.

3. This issues with the approval of the competent authority.

(Navpreet Kaur)
Director (eHRMS 2.0)
Tele.No. 24010553

To:

All Officers/employees of DoP&T
(through e-office portal)